



## **TASBURGH VILLAGE HALL MANAGEMENT COMMITTEE HEALTH AND SAFETY POLICY**

This sets out how the Tasburgh Village Hall Management Committee manages Health and Safety at Tasburgh Village Hall.

This applies to all trustees, employees, volunteers, agents, Invitees, users, hirers, visitors, contractors and sub contractors.

- \* To keep Tasburgh Village Hall and its environs as safe a place as reasonably possible.
- \* To ensure that all users and hirers are given proper and timely advice and information.
- \* To comply with all relevant legislation, regulations and regulatory advice.
- \* To seek outside advice when needed.
- \* To use professionals to do work that needs a professional.
- \* To delegate responsibility where appropriate to selected individuals by role.
- \* To educate/ inform employees, hirers, volunteers and contractors on relevant issues.
- \* To have and monitor a Health and Safety Action Plan and Log.
- \* To carry out risk assessments as necessary.
- \* To act on incidents relevant to Health and Safety in a timely manner.

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